

A MEETING OF THE SEWER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA, WILL BE HELD IN THE THIRD FLOOR ASSEMBLY ROOM OF THE CITY-COUNTY BUILDING ON THURSDAY, MARCH 13, 2008 AT 8:30 A.M.

PRESENT: Chairman Ron Carroll, Vice Chairman Bill Utz, Elizabeth Coyle.

OTHERS: Brian Dixon and Rob Sartell, EMC, City Clerk Marcey Wisman, Lee Buchanan and Kelly Welsh.

CALL TO ORDER:

Mr. Carroll called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Utz moved to approve the minutes, Mrs. Coyle second, all voted in favor.

BIDS:

Item #1 - Awarding of the Basin 18 contract

Mr. Christmas presented a memo regarding the bids that recommended awarding the project to Coffman Excavating for the amount of \$744,428.50. He stated that he contacted all of their references and he went over the bid with the owner to be sure that they truly understood the project.

Mrs. Coyle stated that she went over the spreadsheet and the only thing that she had a problem with was they were a little light on some of the finishing work such as erosion and sediment control. She stated that the finishing work is just as important as what is under the ground.

Mr. Carroll recommended that they approve the bid, Mrs. Coyle second, all voted in favor.

Mr. Christmas stated that he would bring an agreement to the next meeting for the board to approve and sign.

COMMUNICATIONS - PUBLIC:

John Mattingly and Donald Scott from the Rustic Frog approached the board and asked who would be responsible for the broken water line caused by TSI which resulted in a \$4,480 water bill.

Mr. Buchanan stated that it would be the contractor's responsibility to pay the bill not the City.

Mr. Mattingly stated that they do have a letter from TSI indicating that they did break the line.

Mr. Christmas stated that he did go out there when the break occurred and it was fixed within 50 minutes.

Mr. Scott stated that the break wasn't the only problem. He explained that they also would continue to turn their water off and when they would turn it back on there would be a surge because they wouldn't relieve it at their line.

Mr. Carroll asked what they need from the board.

Mr. Mattingly stated that they just needed a letter from the board.

Mr. Christmas stated that he wasn't aware of the situation with them turning the water on and off but when the break occurred and the initial repair was made he did have them go up to the Rustic Frog and turn on all faucets slowly to avoid what he is saying. He stated that he will double check with them to see if the water was turned on and off because right now he is not aware of any time that this was done.

Mr. Scott said they weren't aware of the break until they got the bill.

Mr. Scott asked about the repair of the road because TSI told him they would not fix the road.

Mr. Christmas stated that there was an alternate bid for repairing the road for the full width but that was not approved by the board. They will come out and put asphalt over the concrete cap as soon as the asphalt plants open which should be in a week or two.

COMMUNICATIONS - CITY OFFICIALS

Mr. Buchanan stated that he included in their packet an ordinance that was passed which requires a lot of information from the board and he just wants to make sure they are receiving it. He spoke with Mr. Sartell and much of the information is included in the monthly reports, but there is a section that asks for plans for capital projects 30 days prior to the start up and in case of emergencies as soon as possible after the emergency occurs.

Mr. Carroll asked Mr. Buchanan to send a letter to IUS

There was a lengthy discussion as to what exact information the council would like from the board and what was required of the Sewer Board to give to them.

Mr. Dixon suggested that they talk to Mr. Gahan anyway to see if there is something that they are not getting that they might be able to get to him. He explained that they are giving them all the information that they have but if they know specifically what he is missing they can get it to him.

Mrs. Coyle stated that she wouldn't mind going to the council meetings once a month to give them an update if that is something they would like her to do.

Mr. Carroll stated that he would talk with Mr. Gahan to see if there is anything that they want that they are not getting.

SEWER ADJUSTMENTS:

Mrs. Welsh presented a letter from Ms. Tammi Bauman requesting an adjustment. She explained that this has been investigated and the only thing that came back was an issue with the sump pump and there is no evidence that this should be adjusted.

Mrs. Coyle stated that these are huge amounts of water and she can't believe that there wasn't another problem.

Mrs. Welsh stated that she typically needs to have a plumbing bill to show that they had a leak that did not go into the sewer system.

Mr. Menard stated that the amount could have easily been a toilet leak.

Mrs. Welsh presented a letter from a Mr. Steve Hartman that did not qualify for an adjustment because it was releasing water right down the drain. She then presented an adjustment request from Mr. James Bates who had a broken exterior line and the water went into the ground. She stated that he does have documentation and recommended that they make an adjustment in the amount of \$2,706.15.

Mrs. Colye moved to approve, Mr. Utz second, all voted in favor.

Mrs. Welsh presented an adjustment request from Thomas and Sue Rife who had a water leak from their water line and they do have documentation from the plumber and recommended that the adjustment be made in the amount of \$1,300.83

Mr. Utz moved to approve, Mrs. Colye second, all voted in favor.

Mrs. Welsh informed the board that she had a customer come in to pay a pre-lien letter and she asked how she could check on her tenants to prevent this in the future. She explained to her that she could call the sewer office at any time and they could give her an update on her tenants and where they were on their bill, they pulled up the residence they found that the bill was put into Mrs. Welsh's name and she lives in Georgetown and the mailing address was 300 Hauss Sq. She stated that the properties have been tagged and they have found three in her name and they are waiting for the customers to respond and if they do not in a timely manner they will have it shut off. She told the board that she would keep them updated.

NEW BUSINESS:

Item #1 - QK4 re: Kings Cross Commons (2535 Charlestown Rd.) capacity certification letter

Brian McDonald, the developer for Kings Cross Commons, requested a capacity certification letter for 10 condos the two bedrooms would be 300 gallons per day and the 3 bedrooms would be 350 per day he will have two 6 inch lines for each building. He stated that they would have two inch taps for each unit and they are looking to have the condo association to pay the bills. He questioned whether there would be any scenario where he could just use one tap for each building.

Mr. Dixon stated that was not possible.

Mr. McDonald asked if he decided to rent them out instead of selling them if he would still have to have one for each.

Mr. Dixon said that he would. He explained that if you have multiple water meters that you have to have multiple taps.

Mrs. Coyle moved to have Mr. Sartell prepare the Certification letter, Mr. Carroll second, all voted in favor.

Item #2 - Brian Dixon re: Grantline Road Sewer Relocation

Mr. Dixon reported that the sewer line can be re-routed around the Grantline road project and explained that it would be a better idea to do this because if it was left in that construction area and anything happened to it they would be responsible for it.

Mrs. Coyle stated that there were emails going around about if INDOT would reimburse them and it was explained that they would pay anything above 10 percent of the yearly budget but this will not go over their yearly budget so they will have to just eat the cost.

There was a lengthy discussion regarding Mr. Christmas preparing the design so that they can get it to INDOT as soon as possible.

Mr. Christmas stated that hopefully by the next meeting he can have a proposal ready for them.

Item #3 - Request for Service for Value Place Hotels

Mr. Dixon stated he received a call from Ms. Jessica Barton from Value Place Hotels and they want to build a hotel with a total of 124 units for approximately 12,400 gpd and

she is requesting a capacity certification letter. He stated that this could go into basin 32.

Mrs. Coyle stated that she would like to table this because she would like to look at the master plan which she thought had maps that showed the capacity of each basin and which were close to getting full.

OLD BUSINESS:

Item #1 - Clark Dietz re: Project Update

Mr. Christmas asked if anyone had questions regarding his memo which is on file with the City Clerk's office. He stated that he did want to go over the issue of paving 10th street and explained that James Garner had asked TSI to put together a quote for paving all of 10th Street. He stated that they did not put a line in this street but that it is very bad and it would be easy for them to continue the paving they are doing on the repair over to 10th Street.

Mr. Dixon stated that Mr. Thompson contacted him with questions about this as well and he said that he would get in touch with Mr. Carroll.

Mr. Buchanan stated that this is a Board of Works project.

Mrs. Coyle stated that we need to have monthly meetings with the Street department so that we can compare schedules.

Mr. Christmas stated that for Basin 18 the offers for the easements have gone out to the property owners. He explained that there is a property owned by the Parks Department and one owned by the Housing Authority and he didn't know if there was a way to have those donated.

Mr. Buchanan stated that if he would give him the information he would take care of it.

Mr. Utz stated that he is a little concerned about the lack of financial information that they are receiving and he is concerned about whether or not they have received the tap fees from IUS and Purdue.

Mrs. Welsh stated that she has not received those fees.

Mrs. Coyle stated that they do not have anyone watching our projects for erosion control and was wondering if they should have Kevin Fedder inspect the projects as well.

Mr. Christmas stated that Mr. Fedder is inspecting their projects and they are paying the permit fees.

Mrs. Coyle stated that over by the Robert E. Lee Force main there is still a large area that has been de-nuded and no one wants to take responsibility for replacing the grass.

Mr. Christmas stated that it is private property and the owner agreed that they could use that area as a dump site and their contractors can't do anything about it because it is private property.

Mr. Carroll stated that the Mayor knows this individual and he will have him send a letter.

Mrs. Coyle stated there is another property owner involved in a similar situation and they have problems with that trailer park that they are already aware of. She stated that they could get the soil from this property owner and fill it in at the trailer park and kill two birds with one stone. She stated that every time that they put a shovel in the ground the signs stating "this is your sewer dollars at work" should go up.

EMC REPORT:

Independent Back Up Float Control Project

Both the 10th St. and Charlestown lift stations have had the independent back up float system installed. These systems have been tested and are operating properly. The next phase of the project is the Intermediate Pump Station (IPS) located at the WWTP. The estimated cost of the IPS phase is \$18,000 this \$4,500 higher than the previous two phases due to the complexity of the programming. The programming has been installed and the float system is currently being installed

Approval for UV Replacement Lamps

The ultra violet disinfection system's lamps are in need of replacement. The lamps have a guaranteed useful life of 5,000 hours to meet the required disinfection parameters. The current lamps are at 8,350 hours and are still meeting permit requirements for fecal coliform. With the e.coli season beginning on April the first the lamps will need replaced to meet those more stringent limits. The replacement costs of the lamps are \$31,063 for 108 lamps.

Laboratory Building

The Lab Building has several leaks in the roof and will need to be replaced. EMC will be getting quotes to replace the roof in the next few days. We have been patching the roof for the last couple of years but with the age of the roof it will need to be replaced.

NFPA 70E Arc Flash

Peyton Technical Services has begun the WWTP data collection phase of the electrical arc safety requirements. This phase will enable Peyton to model the power distribution system and distribution interconnections.

Robert E. Lee Power Loss

On March the 8th Duke Energy had to take power off of the Robert E. Lee lift station to repair some damage from a vehicle accident. Duke informed EMC that the power would be out for approximately eight hours. EMC contacted their emergency generator supplier and had a generator delivered under very difficult weather conditions to operate the lift station.

Screen and Grit Removal Project

This project is coming in at \$8,508.42 over the estimated cost due to the increased cost of copper and costs associated with meeting the electrical standards for Class 1 Division 1 Group D Hazardous Classified Location which the Preliminary Treatment Building falls under.

Mr. Dixon reported that when they did the REL project there was a requirement for them to purchase a small sliver of property for an easement and he needs signatures on the final documents.

Mr. Sartell stated that the plant has been running at peak due to the river being up.

Mrs. Colye asked if the melting snow affected the plant.

Mr. Sartell stated that it did not.

Mr. Carroll stated that he received a letter from Mr. Buchanan and he would like for them to send the board copies of any reports that they send to the EPA so that we make note of it in the minutes.

Mrs. Coyle stated that if they are ever going to be late making a report please let them know immediately.

Mr. Sartell stated that in the past they have been on time but with the delay in appointing the sewer board the unusual circumstances caused the delay in the report but he can't think of any reason in the future that they would be late.

Mr. Utz stated that in regards to Mr. Buchanan’s letter the only thing he is concerned about is Basin 16.

Mr. Dixon stated that they have raised the manhole two feet and it has been sealed up. He feels safe that this will help with any problems at this time during any type of weather.

CLAIMS:

Mr. Dixon presented the following claims:

Patriot Engineering Robert E. Lee Testing	Invoice 023032	\$45.00
David J. Ruckman Co. Easement Survey Basin 18		\$6,500.00
Applegate & Fifer Attorney Fees January 2008	Invoice #3510	\$1,775.00
Source Technologies Odor Control	Invoice 2007-168	\$29,645.50
Delta Services Intermediate Pump Repair	Invoice #37192	\$15,532.21
Headworks Relocate Conveyor	Invoice #37250	\$25,758.42
Norfolk Southern Railroad Crossing Annual Fee	Invoice #9802022284	\$100.00
Team Contracting LLC Lateral Repair Main St	Invoice #08	\$3,795.21
TOTALS		\$83,151.34

Mr. Utz moved to approve, Mrs. Coyle second, all voted in favor.

ADJOURNMENT:

There being no further business before the Sewer Board, the meeting adjourned at 9:51 a.m.

Respectfully submitted,

Ron Carroll, Chairman

Marcey J. Wisman, City Clerk